

Rolling Board Minutes 2025-2026

Mountain Discovery Charter School Board of Directors Meeting Minutes Special Session

Thursday, June 25, 2026, 5:30 PM

Virtual

Google Meet Link <https://meet.google.com/xtn-asro-htx>

Otherwise, to join by phone, dial +1 574-807-0729 and enter this PIN: 744 701 906#

OPEN SESSION

- **Welcome** – Tim called the meeting to order at: 5:35

Members present:

- **Voting:** Tim Black, Betsy Aspinwall, Glenda Hensley, Alex Cardinal, Val Feathers
- **Ex officio:** Billie Clemens, Tracy Wharton, Crim Bassett
- **Attendees:** Betty, Michael

- **Reading of Vision and Mission**

Vision: All students are actively engaged in learning that has value and consequence beyond the classroom.

Mission: To inspire students to enjoy and lead their own learning.

- **Public Comment: None**

- **Approval of Minutes – May 14; May 27; June 18***

- May 14, 2026* -still do not have – **postponed vote.**
 - May 27, 2026 – Special Session * - **postpone until next meeting**
 - June 18, 2026 *
- Motion: Betsy Second: Val Motion carried.

- **Vote to go to closed session: Pursuant to N.C.G.S. § 143-318.11(a)(6) *** Time: 5:37

Motion: Val Second: Val Motion carried.

CLOSED SESSION

- **Vote to return to Open Session: *Time: 5:58**

Motion: Betsy Second: Val Motion carried

OPEN SESSION

- Salary Scale * - no vote needed
- Finance Committee

- FY 2027 Budget: Tracy:

- Summary budget – 253 students enrolled, with 53 enrolled in EC – but we will only be funded for 50. The surplus is \$284,000.00. The only funds that carry over year to year are grant funds, as well as some local & state funding. Federal funds are usually allow a 15-month window to use.
- Revenue totals may change after the state budget is released.
- County revenue will not change, other than proportions from each county. Graham and Swain are 2 lowest paying. Jackson pays more, but the population has shifted with fewer JC students enrolled and an increase of enrollment from Swain.
- We still have Hurricane relief funds that we can use until 2030.
- We also will have other revenues such as the annual fund run, summer school money, and supplements.
- This year we will spend more on curriculum materials than previously. We have a grant from Rotary that will cover some of those costs. The budget allocation will also increase to give more curriculum materials/texts to teachers.
- Our EC services cost was very high last year, but we are able to cut the monthly fee for the speech staff member which will end in December.
- We also have allocated additional money for staff workshops and other PD. We have donations that will cover about half of the total costs, allowing us to provide more PD opportunities.
- Insurance has increased a lot, as have utilities and fuel costs.

Q. Betsy: Can you explain the general administration discrepancy?

A. Tracy: It was due to the IDEA money we had to return.

- State Budget: Normally, if they raise salaries, ADM has also increased, but we do not know if that will be same this year until we actually have the budget.

- **Vote to approve budget for 26-27**

Motion: Betsy Second: Val vote carried

- **Executive Committee**

- Remote Instruction Plans: Discussion postponed for the summer retreat.

- Strategic/Master Plan: Discussion postponed for the summer retreat.

- Next Meeting Dates*

Vote: to meet July 16th at school – included below**

- Meeting Calendar Dates Draft for 2026-27*

Vote: to approve dates noted below to post on website*

Motion: Betsy Second: Val Motion carried

2026

- July 16 School
- August 20 School
- September 17 TBD
- October 8 School
- November 19 TBD
- December 17 TBD

2027

- January 21 School
- February 18 TBD
- March 11 TBD
- April 15 School
- May 20 TBD
- June 17 TBD

- **Other Updates**

- Tracy: Charter School renewal schedule is up to date as soon as she shares bylaws

- Board Membership:

- Val officially resigned the board because she is joining faculty. This leave the board with a current membership of 4. While this is within our Bylaws range,

we would like to regain a few more members to help insure a diversified representation from within and out of the school family.

- Betsy spoke with contacts in the WCU College of Education about possible interest for a new board member who is not MDCS student connected.
- Crim has some parents to also suggest as possible new board members.
- Tim asked that any new folks who are interested to send a resume and letter of interest to the board for review.
- Billie plans to contact Annette Clapsaddle for suggestions from the Boundary.
- It was suggested we try to recruit someone with contracting background.

- **Vote to Adjourn *** Time: 6:29
Motion: Betsy Second: Glenda Motion Carried

**Mountain Discovery Charter School
Board of Directors Meeting Minutes**

Thursday, June 18, 2026, 5:30 PM

Virtual

Google Meet Link <https://meet.google.com/xtn-asro-htx>

Otherwise, to join by phone, dial +1 574-807-0729 and enter this PIN: 744 701 906#

OPEN SESSION

- **Welcome** – Tim called the meeting to order at: 5:32
Members present:
Voting: Tim Black, Betsy Aspinwall, Glenda Hensley, Val Feathers
Ex officio: Billie Clemens, Tracy Wharton, Crim Bassett
Attendees via virtual: Betty, Michael
- **Reading of Vision and Mission**
Vision: All students are actively engaged in learning that has value and consequence beyond the classroom.
Mission: To inspire students to enjoy and lead their own learning.
- **Public Comment:** none
- **Approval of Minutes – May 14, 2026***
Minutes unavailable. Vote postponed

- **Co-Director Report**

- **Tracy:** Preliminary testing data indicates a 4 to 5 point increase over last year. We are getting close to a 'B'. We met minimum % and participation; were over on EC due to # students; lots of growth – especially with 4th and middle school ELA; had 100% pass rate in 8th grade MG science; good end of year! Data will be final by mid-August. It is usually September before we can release data to the public.
- **Crim:** Enrollment is full in K, 1, 3, 4 (-1), 5, 6, 8 ; we have just a few slots in 2 & 7. Could take just a few more in K. We will start screening kinders soon.
- **Billie:** New teacher training scheduled for July 5-6 for new K, 1, & 2 teachers; Jen C and Jen T will help with training and will continue to work with them, (along with Billie) as they will also be the mento teachers to the 3 new; as mentors, they will help with planning, mapping for year, time in the room, etc. This will help insure they get off to good start. It is a very exciting plan.
- **Tracy:** We are in last week of our summer program; only have 10-11 students, but it has been very good for those who attended. Betty is working with them in small groups and with individualized learning. We are seeing lots of growth. Students are happy, and parents are happy. Students are working hard; they do get some free time and field trips too – tied to a book.
 - Tim: with the change to re-test after EOG, has this changed the summer school need? Tracy: Yes, are catching needs earlier and have also started a phonics program.

- **SIT Report : None**

- **Vote to go to closed session: Pursuant to N.C.G.S. § 143-318.11(a)(6) *** Time: 6:45
Motion: Betsy Second: Val Motion carried.

CLOSED SESSION

- **Personnel**
- **Vote to return to Open Session: *Time: 7:57**
Motion: Betsy Second: Val Motion carried

OPEN SESSION

- **Action on leadership contracts: *****
Votes: for Letters of Intent to be offered to:
 - Tracy Warton: Director of Finance and Accountability *
Motion: Betsy Second: Val Motion carried
 - Crim Bassett: Director of Community, Operations, and Relations *

- Motion: Val Second: Betsy Motion carried
 - Billie Clemmons: Director of Teaching and Learning *
 - Motion: Betsy Second: Val Motion carried
 - **Action on EC Coordinator Contract***
 - Vote:** for Lendy Ayers to be offered Letter of Intent for Coordinator of Exceptional Children's Program *
 - Motion: Val Second: Betsy Motion carried
 - **Special meeting:** Thursday, June 25 to complete the June agenda. Items remaining:
 - Finance Committee:
 - FY27 Budget *
 - Executive Committee:
 - Remote Instruction Plans *
 - Strategic/Master Plan *
 - Meeting Dates Calendar for 2026-27 *
 - **Vote to Adjourn *** Time: 8:00 pm
 - Motion: Betsy Second: Val Motion Carried

Mountain Discovery Charter School
Board of Directors Meeting
Thursday, April 23, 2026, 5:30 PM
Mountain Discovery Charter School

Open Session

Welcome – Tim called the meeting to order at 5:31pm

Members present:

Voting: Tim Black, Betsy Aspinwall, Alison Joseph, Glenda Hensley, Alex Cardinal, Val Feathers

Ex officio: Billie Clemens, Tracy Wharton, Crim Bassett

Reading of Vision and Mission

Public Comment at 5:32pm – none

Executive Committee/Co-Directors Report

Co-Director Report at 5:32pm

Enrollment by Crim 5:32

- Looking good.
- KG – 2 classes + 13 on waitlist.
- Almost all grades are full or on waitlist.
- A few grades need 1-3 people.

- Waitlist families have been calling to check on status – clearly high interest.
- Paperwork is due May 4th.

Academic Updates by Billie 5:34

- 7th grade camping – just got back today from Standing Indian
 - Moved from Nolan Creek to Standing Indian. Focus on building communities and getting outside comfort zone.
- Envirothon and Earth and Environmental Science class presentation all went really well.

SIT Report by Lisa 5:36

- Met once in March and twice in April.
- Vertical alignment discussions continue
- \$1600 raised in egg fundraiser
 - Funds likely going to work on sound system in the gym.
 - 2nd grade won fundraiser.
- Working on teacher appreciation week and bus driver appreciation day.
- Production night – KG did a nice song “We all go to mountain discovery”
 - Idea to make this school song. Looking at copyright now.
- SIT received a request for school to purchase cameras to take on field trips. Students would like to take pictures (and don’t have their cell phones) (maybe donated cell phones or maybe a WCU surplus sale?)

Executive Committee

Vote on Mission Statement by Tracy 5:42

- Need to document that approval of the Mission Statement that has been used. No record of official approval from the Board.
- Mission Statement reads - Our mission is to inspire students to enjoy and lead their own learning.
- **Vote to approve mission statement** – Motion by Alison. Second by Betsy. All in favor.

Site Visit Re-Cap by Tracy 5:44

- Committee noted that it was one of the best videos they have seen.
- We’re hopeful that all remaining parts (EOG results, audit) go well, so that they’ll consider us for a 10 year renewal
- They shared lots of positives from staff and parents, along with a few places that we could improve (mostly around infrastructure, space needs)
- A few things we need to do:
 - Upload bylaws
 - Provide calendar for a whole year in advance
 - Note the NC statute number when we go into closed session.
- Next steps – Wait for EOG and audit results. We’ll get more feedback in December or January next year.

Co-Director Survey by Crim 5:58

- Alison will administer the survey at the school
 - Send survey instrument to codirectors and board for review
 - Add question about facilities management
 - Add 2 questions about satisfaction with the Board (as a mechanism for Board evaluation)
- Individual links for everyone – and if possible, attach questions (PDF) to email

Finance Committee

Budget Projections by Tracy at 6:03

- 3yr is done and 5yr is coming soon.
- Projected out salaries for staffing level (same as now). Adding surplus each year into fund balance. Ending fund balance by 2028-29 is ~\$1,447,000.
- Adding extra KG really helped with projected surplus.

- That is high from state's perspective, so we should be thinking about investing some of the surplus as it grows into the initial costs associated with the strategic plan.

Two Different External Consultants/Financial Professionals for Board Consideration by Tracy at 6:12

- Consultation info/engagement proposals provided to the Board
- PCA Consultant –
 - 25k+ \$5k retainer.
 - It's expensive but they act as our broker through the process – help us evaluate what kind of loan/bond will work the best and then work with us through the closing.
 - \$5k is non-refundable, but \$25k is only if we take a loan.
 - They came recommended by other charter schools.
 - Discussion about what we should do regarding this, checking on competitiveness of bid.
- Prestige – help us remain compliant with federal grant requirements and reporting
 - IDEA grant compliance – 4% which equivalent to about \$1600 to make sure we are staying compliant.
- We'll table the discussion of PCA for now. Something for us to consider
- **Vote – Engagement with Prestige on grant management.** Betsy motion. Val second. All vote in favor.

Closed Session at 6:33pm

- Vote to go into closed session – per NC General Statute on Closed Session GS 143-318.11 for personnel issues
- Motion Betsy. Glenda Second. Motion carried.
- Vote to return to Open Session. Motion Alison. Betsy second.

Open Session

Vote to hire Natalie Nicholson at 7:31

- Motion by Betsy. Glenda second. All in favor.

Vote to hire Katie Clayton at 7:32

- Motion by Betsy. Alison second. All in favor.

Vote to hire Val Feathers at 7:32

- Motion by Alison. Betsy second. All in favor. Abstention by Val Feathers.

Vote to hire Melissa Doughty at 7:32

- Motion by Glenda. Betsy second. All in favor.

Upcoming meetings

- May 14th – next Board meeting at Sylva Library at 5:30pm
- June 18th - Board meeting at Sylva Library at 5:30pm
- July-following June will all be established and published for the coming year
- Virtual short meeting – April 30th to approve meeting minutes with Mission Statement approval.

Closing at 7:38pm

- Adjourn – Motion by Betsy. Second by Val. Motion carried.

**Mountain Discovery Charter School
Board of Directors Meeting
Thursday, March 5, 2026, 5:30 PM
Jackson County Library 310 Keener St, Sylva**

Open Session

Welcome – Tim called the meeting to order at 5:36pm

Members present:

Voting: Tim Black, Betsy Aspinwall, Alison Joseph, Glenda Hensley, Alex Cardinal, Val Feathers

Ex officio: Billie Clemens, Tracy Wharton, Crim Bassett

Reading of Vision and Mission

Public Comment at 5:37pm – none

Approval of Minutes from January 2026 – Betsy motion. Glenda second. All approve.

Approval of Minutes from February 2026 – Betsy motion. Glenda second. All approve. (Alison abstain, not present in February)

Executive Committee/Co-Directors Report

Co-Director Report at 5:38pm

Capital Campaign by Billie 5:38

- Londa has planned - Event April 25th Saturday 11-5. Darnell farms. 2 food vendors, 3 bands, face painting, etc.
- Corporate matching program set-up for future donations

Enrollment by Crim 5:41

- One more week of open enrollment
- Lottery on 3rd of April.
- 45 wanting spot in KG and growing.
- Most grades will be on lottery.

Skirting by Crim 5:42

- A very small amount of money on materials, along with a donation of labor has made a big improvement.
- Maybe we should do another campus parent volunteer day – perhaps painting this time.

SIT Report by Lisa 5:46

- Meeting this week.
- Joined by 2 members of middle school student council team. They gave their thoughts on morning meeting, community circle, birthday celebration, pledge, dismissal, k-8 alignment.

Land Sale Potential by Crim 5:49

- Roughly 8 acres in Graham County, donated to school.
- Could we sell land to increase money for capital improvement?
- Question – were there any stipulations when it was given to us?
- Answer - Don't think so – need to contact the lawyer to understand the process (may need to make a public notification).
- Interesting potential. We'll vote later when we have more information.

Finance Committee

Medicaid Repayment by Tracy at 5:54

- MDCS owes back pay on Medicaid. DHHS - \$1400 from 2013.
- Getting more information and it seems like it might be an error.
- Vote to pay for this in case we really do owe it. We'll need to pay for this to catch up with them before we can qualify for additional Medicaid funding.
- **Vote to approve payment of \$1400** – Motion by Alison. Second by Glenda. All in favor.

Potential of Hiring an Analyst to work on Strategic Plan Funding – by Tracy 5:57

- Financial analyst – met with them this week.
- They would help us look at our finances and find potential sources of funding – local and national banks, bonds (which probably won't work for us – we're a little small).
- Basically, they look at funding options for the strategic plan.

- They usually charge a flat rate or percentage of loans.
- Their role would be advising, consulting, and post-loan reporting and compliance.
- We can decide if we want to do that, once we get more information about them.

Financial Reporting – Internal Controls by Tracy 6:02

- Here are things the school is doing internally to manage money responsibility:
 - Risk assessment (with money, governance, personnel, software operating systems, expanding too quickly, accounting procedures, monitoring, improving protocols (e.g., cash management).
 - Governing board adopts the budget.
 - Control over cash receipts.
 - Bank statements reconciled promptly.
 - 3 gatekeepers – cyclical process –
 - Crim gets all receipts, cash, checks, fundraising, counts and deposits, processes all invoices.
 - Tracy reviews it all and makes sure it gets coded correctly according to the budget.
 - 3rd party Polaris – accountant for charter schools out of Rutherton. She cuts checks, reconciles bank statements.
 - Monthly report and quarterly meetings.
 - Conflict of interest policy.
 - Receive bids for work needed.
 - Started using PayPal for afterschool billing – quicker and working out well.
 - Concussion protocol – policy – athletes and parents signs, coaches watch training videos and sign. Doctor's physical requirement to participate.

Closed Session at 6:20pm

- Vote to go into closed session – per NC General Statute on Closed Session GS 143-318.11 for personnel issues
- Motion Betsy. Val Second. Motion carried.
- Vote to return to Open Session. Motion Glenda. Betsy second.

Open Session

Vote to hire Jessica Kline at 6:25

- Motion by Val. Betsy second. All in favor.

Upcoming meetings

- April 9th – practice for charter interview
- April 16th – interview
- April 23rd – next Board meeting at MDCS at 5:30pm

Closing at 6:35pm

- Adjourn – Motion by Alison. Second by Betsy. Motion carried.

Mountain Discovery Charter School
Board of Directors Meeting
Thursday, February 19, 2026, 5:30 PM
Jackson County Library 310 Keener St, Sylva

Open Session

Welcome - Jen called the meeting to order at 5:34pm

Members present:

Voting: Jen Pearson, Tim Black, Glenda Hensley, Alex Cardinal, Val Feathers, Besty Aspinwall

Ex officio: Billie Clemens, Tracy Wharton, Crim Bassett

Reading of Vision and Mission

Public Comment at 5:36 pm

Luke Driscoll (requested support from board to support legal actions staff can pursue until minimum salary ranges are met)

Michael Crew (requested to have every third Board meeting at MDCS campus)

Approval of Minutes from January 2026 -Motioned to table vote until March meeting (5:39 pm)

Executive Committee/Co-Directors Report

Co-Director Report at 5:43pm

Enrollment by Crim 5:43

In middle of open enrollment (March 13 deadline) the will have lottery

42 applicants for Kindergarten, 13 of which are siblings

All grades have spots available but all also have more applicants than available

spots Will likely be full next year

Last Week's Events by Billie

All decisions made by the Cos were in conjunction with Sheriff's dept in both instances.

Sheriff's office provided assistance, guidance, and a plan for the Cos. They were extremely professional and responsive.

Betsy suggested communication could have been better. Billie debriefed with the sheriff's department and asked what they could do better and asked themselves how they could communicate better.

Tracy - they were well-rehearsed for the fire alarm malfunction. Teachers and students did awesome. Everyone went to gym. Fire Dept. and Sheriff's Dept responded quickly.

SIT Report by Lisa

Productive meeting last week.

Discussed what systems & values were employed school-wide with consistency w/all grades. Came up with morning gatherings, exhibition night, production night, etc.

Sending out SIT member to ask peers why these systems and values are important and how they can be improved.

Discussions centered around what do we want for our MDCS students and how do we want them to leave our school?

How can we align our mission statement with these systems and values? One example - morning gatherings and community circle: how can we better align these?

Recognized Mary Sue Hoag for leading VIPs and everyone else who supported us for faculty lunch.

Would like to provide Mary Sue and the VIPs with a budget next year - we'll dedicate the first fundraiser of the year to set this budget.

For SIT to maintain funds: Have an online SWAG store. Parents can order items and have them shipped directly to them. Sit will get portion of the proceeds.

Production night (March 12 is 3-5, April 2 is K-2). Londa will provide Spaghetti Fundraiser those nights for the Capitol Campaign

David requested retractable barriers for crowd control during Archery practice/competitions. SIT approved the request.

Executive Committee Report by
Tracy

Tracy stated majority four versions of the calendar were reviewed and voted on by faculty and staff. The Cos received feedback from Office of Charter Schools. V2 won 65%-35%. Added more time in Aug. Added professional development days (Outward Bound will come that day). Typical spring break but fall break will have optional teacher workdays.

191 staff work days (220 calendar days, 175 student days)

Optional teacher workdays do abide by guidance from Office of Charter schools; teachers can also work from home. Could also work like trade time.

Approval of Minutes from January 2026 -Motioned by Glenda, seconded by Tim. All approved.

Jen - need to discuss revised Lottery date.

Betsy - Don't have to vote on it.

Tracy - New date is April 3. Need a board member.

o

Tim can tentatively do it. Val can be there as well. Crim to set reminders.

Jen - Votes on new officers: Does charter renewal process favor having fuller executive committee? Tracy - Just have to abide by by-laws.

- o Chair, Vice Chair, Secretary, Treasurer. May establish more roles as needed. Jen - I am officially resigning as Board Chair. We need to vote on a new Chair.

Approval of Tim Black for MDCS Board Chair-Motioned by Alex, seconded by Val. All approved.

Tim: Need a new Vice Chair.

Glenda - Nominate Betsy for Vice Chair.

Approval of Betsy Aspinwall for MDCS Board Vice Chair-Motioned by Glenda, seconded by Jen. All approved.

Jen/Glenda - Need treasurer. Alex, interested?

Discussion on what treasurer entails.

Approval of Alex Cardinal for MDCS Board Treasurer-Motioned by Jen, seconded by Glenda. All approved.

Finance Committee

Tracy presented second part of financial Overview (copies in shared Charter Renewal drive) Discussion of Repayment due to coding error (need to pay back IDEA funding)

- o Will work with Acadia to establish a process.

Lendy working on compliance side for IEP folders

Need to vote - received ne audit engagement letter. Are we happy with Rebecca Bar and would we like to continue using her and her company?

Approval of Audit Engagement letter and continued use of Rebecca Bar and her company-Motioned by Alex,

seconded by Jen. All approved.

Next Meeting Date: March 5 (date previously set and voted one, roomed booked)

Possibly meet at MDCS in May

Closed Session at 6:56 pm

Voted to go into closed session (Jen motioned, Glenda seconded, all approved. - Personnel issues Vote to return to Open Session at 7:50 pm. Motion Tim. Val & Glenda second. Motion carried.

Closing at 7:51 pm

Adjourn - Motion by Jen. Seconded by all. Motion carried.

**Mountain Discovery Charter School
Board of Directors Meeting
Thursday, January 15, 2026, 5:30 PM
Jackson County Library 310 Keener St, Sylva**

Open Session

Welcome – Jen called the meeting to order at 5:31pm

Members present:

Voting: Jen Pearson, Tim Black, Alison Joseph, Glenda Hensley, Alex Cardinal, Val Feathers

Ex officio: Billie Clemens, Tracy Wharton, Crim Bassett

Reading of Vision and Mission

Public Comment at 5:31pm – none

Approval of Minutes from December 2025 – Glenda motion. Tim second. All approve.

Executive Committee/Co-Directors Report

Co-Director Report at 5:32pm

Enrollment by Crim 5:32

- Reenrolled for current students on Monday – almost 90 enrolled on first day
- Reminders next week to families who haven't reenrolled
- Open enrollment Feb 2nd and already fielding calls.

Bus Stop by Billie 5:34

- Held off because light installation is not complete in park (which is obstructing part of the parking area)
- MDCS reached out to town, and they said go ahead, we don't need to wait.
- Will likely start to route on Tuesday. Will notify families this weekend.

Outward Bound by Billie and David Doughty 5:37

- David is working with Vanessa (Outward Bound rep) and having zoom meeting.
- They have interesting offerings and will work with us on cost.
 - \$100 for half day per person or \$170 for full day per person.
- Professional development with staff – either team building or pedagogy. Maybe pedagogy for classroom teachers (about 20 people) in September and maybe team building before start of this coming year.
- Team building might be accomplished with less expensive/free local resources – maybe WCU, NOC, NCAT.
- Outward Bound Educator Initiative – \$4600 - 8-day course during summer in Linville Gorge.
 - They offer scholarships.
 - Outdoor education and classroom instruction.
 - Reunion several months later to reengage and talk about integration.
 - Maybe we can get 2 teachers per year.

SIT Report by Lisa 5:50

- Productive meeting last week.
- Donna brought info about how technology is impacting teenagers. Thinking about how to share this with parents.
- Discussion about getting teachers aligned around Outward Bound ideas and building that culture.

- Question – how do we onboard a new teacher into this Outward Bound culture? We could improve with this. Perhaps some additional days at the beginning of the school year to work on the values/team/culture piece.

Lendy Ayers – Approval to Sign by Crim 5:53

- Lendy works with a lot of forms and submissions of paperwork to government. Co-directors request the ability for her to be able to sign this paperwork and contracts on behalf of MDCS. Most of this is related to EC (hiring OT and speech therapists and Medicaid claims).
- VOTE - Motion – Alison. Second – Val. All approved

Charter Renewal by Tracy 5:55

- We are able to have a remote visit because of high test scores.
- Focus groups – parents, teachers, board, administration. Time to start thinking about who will be there.
- Packets distributed – questions and answers from previous school applicants, to help us understand questions that are likely.
- No findings on our audit – another thing we’ve checked off.
- Potential outcomes of renewal – delayed vote, 3-, 5-, 7-, or 10-year renewal. Examples of schools that got all those renewal time frames.
- Virtual tour of the school. Val had suggestion about video capture. Discussion about getting kids involved, Community Circle, camping. They need video by spring break.
- Board should practice interview sessions.
 - February 5th, 5:30pm– develop list of potential questions.
 - April 9th – mock interview practice
- Visit in April 16 – 8:45am-2pm

Mission Statement Amendment by Tracy 6:34

- We need to submit a letter to explain mission change, reason and process.
- Tracy will work on a draft letter.
- Change was made in late 2019 (October?)
- Include rationale for changing mission.

Finance Presentation by Tracy 6:45

- Tracy is going to plan to do an annual finance presentation for the Board.
- Sources of revenue – federal, state, local, and other.
- Federal IDEA, Title I, II, IV, and Impact Aid.
- State – main funding, main ADM (average daily membership), EC ADM, Grants – transportation and literacy, summer reading, bonuses.
- Local – money from counties – 5 counties right now. Most flexible, can carry over.
- Other – grants, Cherokee preservation, fundraising, capital campaign, before/after school
- Budget Breakdown – what do we spend it on. Budgeted expenses are just over \$3M. Mostly personnel – 74%. Gym payment is over \$100k.

Budget Mid-Year Review by Tracy 7:04

- Detailed review with accountant. Surplus is projected this year if we stick to budget. Net surplus of \$30k based on current budget and expenditures.
- Approx 45% of budget remains across categories.
- Federal funding just came in, so some adjustments were made.
- Cash-on-hand – they want 60 days. We usually are at 45 days, often because of federal or local money we’re waiting for.
- Accountant does confirm liquidity is appropriate to meet current commitments.
- Increases to speech and decreased out a few (or zeroed out a few).
- A few modifications but overall position remains positive and on-track for a surplus.

Closed Session at 7:14pm

- Vote to go into closed session – Personnel issues
- Motion Alison. Glenda Second. Motion carried.
- Vote to return to Open Session. Motion Alison. Val second.

Vote to hire Mellissa Novakovich at 7:50

- Vote to hire Mellissa Novakovich to work on Capital Campaign – Motion by Tim. Second by Val. All in favor.

Closing at 7:51pm

- Next meetings –
 - February 19 at 5:30pm at Sylva Library
 - March 5 at 5:30pm at Sylva Library (earlier than usual because of Spring Break)
- Adjourn – Motion by Alex. Second by Tim. Motion carried.

Mountain Discovery Charter School Board of Directors Meeting Thursday, December 12, 2025, 5:30 PM Jackson County Library 310 Keener St, Sylva

Open Session

Welcome – Jen called the meeting to order at 5:34pm

Members present:

Voting: Jen Pearson, Alison Joseph, Glenda Hensley, Betsy Aspinwall, Alex Cardinal (arrived late – present for closed session)

Ex officio: Billie Clemens, Tracy Wharton, Crim Bassett

Reading of Vision and Mission

Public Comment at 5:34pm – none

Approval of Minutes from November 2025 – Tim motion. Betsy second. All approve.

Executive Committee/Co-Directors Report

Co-Director Report at 5:36pm

Scholastic Sale by Billie 5:36

- Nicole Owen organized and did amazingly.
- First time in many years.
- Several volunteers and many hours of volunteer time.
- Gross \$6603 and school will get \$1542.
- Ran this to coincide with lite exhibition night (open classrooms, 50%+ of families).
- \$2200 local business donation – so that every student had \$10 to buy a book.

SIT Report by Lisa 5:40

- Met in December.
- 3-day spirit week.
- Worked on scholastic and exhibition night.
- Feb 5th – teacher and student basketball game.
- Working on calendar for 26-27 school year. SIT is polling parents and staff, then they will present to Board.
- In January, they'll begin having a closed session once a month. One time a month w admin and once a month without.

New Board Member Applicant – Valerie Feathers 5:43

- Wants to serve in outreach capacity and grant writing/grant finding.
- She would like to create more connections between the EBCI Tribe, Parks Service, and local businesses to grow experiential learning and try to grow programs with grant opportunities.
- Wants to help the school grow and thinks this can help us meet that goal.

Bus Stops by Michael 5:45

- Concerns with bus stops
- Many conversations about safety concerns about Bridge Park. Still having issues with safety.
 - Cars moving while students are walking.
 - So many cars that it's hard to see all the students who are walking.
- Move to Mark Watson Park. Mark Watson is currently doing a light project, so parking lot is filled with equipment. Stay at Bridge Park until that is done.
- Stop times will change – flip flop park and plaza (only about a 2min change).
- They'll send a diagram to parents.
- We'll ask Sylva police (Mary Sue) to send a squad car for a week or two to discourage anyone going the wrong way on the road.

By Laws by Tracy and Betsy 5:55

- Betsy worked on edits. They were not extensive and intent preserved.
- Clarifying board size, multiple codirectors, remove language around original charter.
- Clean up and make it easier to read and reference in charter application.
- Vote - By-Law Revision Approval – Glenda motion. Tim second. All in favor.

Transportation Grant by Tracy 6:06

- Grant opportunity for 50% of transportation cost back from the state. Can be used for salaries of drivers, maintenance or repairs, fuel, rentals for vehicles, if applicable, etc.
- To qualify – schools are required to demonstrate need, the threshold is that 50%+ qualify for free and reduced lunch. Online, the state has us listed as 74%. Total amount of expenditures so far \$34,976 – hopefully get about half of that back.

Budget Update by Tracy 6:09

- 39 days cash on hand and better to have 60+
 - This is largely because state and federal funds hadn't been released (which resulted in unfavorable cash position).
 - Federal funds in hand now.
 - Also, we ended with 2 students beyond original estimate, so that's favorable.
 - Also, waiting on some county money. Graham and Jackson waiting on 80+ and Macon County just sent in funds, even though we are almost halfway through year.
- Now we're back in a more comfortable position with additional funding on the way.
 - Part of this is related to state budget not getting passed and counties held off to see if a budget was coming.
- Expenses are on track for how much time has passed.
- Building repairs and speech services with both go over budget.
- Lindy working on Medicaid billing which will help offset those overages.

Closed Session at 6:14pm

- Vote to go into closed session – Board application and parent issues.
- Motion Alison. Tim Second. Motion carried.
- Vote to return to Open Session. Motion Betsy. Glenda second.

Vote for new Board member Valerie Feathers

- Vote to approve – Motion by Alison. Second by Alex. All in favor.

Closing at 7:02pm

- Next meeting – January 15 at 5:30pm at Sylva Library
- Adjourn – Motion by Tim. Second by Alison. Motion carried.

**Mountain Discovery Charter School
Board of Directors Meeting
Thursday, November 20, 2025, 5:30 PM
Jackson County Library 310 Keener St, Sylva**

Open Session

Welcome – Jen called the meeting to order at 5:35pm

Members present:

Voting: Jen Pearson, Alison Joseph, Dan Mackey, Glenda Hensley, Betsy Aspinwall, Alex Cardinal

Ex officio: Billie Clemens, Tracy Wharton, Crim Bassett

Reading of Vision and Mission

Public Comment at 5:35pm – none

Approval of Minutes from October 2025 – Glenda motion. Tim second. All approve.

Executive Committee/Co-Directors Report

Co-Director Report at 5:37pm

SIT REport by Billie 5:37

- Canceled exhibition night because of weather.
- Will do Exhibition Night “lite” Tuesday, December 9th – 4-6pm with scholastic book fair (haven’t done that in 5 yrs). Book fair will run 8th-11th.
- No dinner fundraiser – but will do it in spring along with another family night of some sort

Finance by Tracy 5:39

- Discussion about deficit on the audit.
- Going back, fund balance has been decreasing since 2017 (even though capital investments have improved every year)
- Net position is now \$394k
- Our tentative goal for charter renewal – increase to \$750k (which is what it was several years ago)
- Budget projection – planning for a \$40k surplus each year as projected will not get us to the goal of \$750. We would need a surplus of \$70k each year for that goal.
- Discussion about options/strategies
 - Do we need to deny any requests that aren’t an emergency?
 - Do we need to do a fundraiser to cover new programs/projects?
- Right now, we’re projecting \$440k at the end of this year (increase of \$46k projected this year).
- This feeds into class size projections.
- NC legislation \$50+M for charter schools. We need to make sure we are applying.
- Decision – change goal to \$500k as a fund balance in 5-year timeline. This is more realistic and still meets the needs of the school.

Class Sizes by Tracy 6:10

- Classes are tight with students that need a spot, and commitments to continuing students.
- Plan –
 - K-3- 18 per class
 - 4-8 – 22 per class
- Vote – Tim motion – Alison second – all in favor

Charter Application by Tracy 6:16

- Review of amendments – all look good
- Charter Application renewal – will need Jen's signature.
- Track changes on edits from board members (by end of week).
- Submit in 10 days.

By Laws by Tracy 6:30

- Not tonight, but by next week, we'll need to approve revisions.
- COs working with David and Betty – working on revised description for staff reps (elected reps for grade blocks).
- Clarifying board rep role and differentiation from SIT.
- Clarifying when and how reps can speak at meetings.
- Betsy has revised by-laws.
- Betsy will send them. We'll all read them and send comments back to her by December 5th. We'll vote on bylaws in December meeting.
- Planning for Board size of 5-11 voting members.

Board Officers 6:45

- Need some additional officers -
- Tim for vice chair, training to head towards to chair role –
 - Vote - Motion by Glenda, second Alison. All in favor.
- Need to get a secretary, treasurer, etc. – someone with finance experience

Closed Session at 7pm

- Vote to go into closed session – Personnel issues.
- Motion Tim. Alex Second. Motion carried.
- Vote to return to Open Session. Motion Alison. Tim second.

Closing at 7:42pm

- Next meeting – December 18 at 5:30pm at Sylva Library
- Adjourn – Motion by Alison. Second by Glenda. Motion carried.

Mountain Discovery Charter School Board of Directors Meeting Thursday, September 18, 2025, 5:30 PM Jackson County Library 310 Keener St, Sylva

Open Session

Welcome – Jen called the meeting to order at 5:35pm

Members present:

Voting: Jen Pearson, Alison Joseph, Dan Mackey, Glenda Hensley

Ex officio: Billie Clemens, Tracy Wharton, Crim Bassett, Lisa Monnat, David Doughty

Reading of Vision and Mission

Public Comment at 5:35pm – none

Approval of Minutes from August 2025 – Dan motion. Glenda second. All approve.

Executive Committee/Co-Directors Report

Co-Director Report at 5:37pm

Enrollment by Crim 5:37

- Looking good
- Spots available in KG, 1st grade, 2nd (only 1 spot), 7th and 8th grades
- Will take students through Winter break.

Capital Campaign Update by Tracy 5:38

- Website update –
 - Conversion from Go Daddy
 - Several staff involved
 - Monday switch to new website
 - Beta version looks good
 - Capital campaign goal will feature prominently – running tally (Give Butter software integration)
 - If the Board has website updates, send them to the Co-directors
- Fundraising lunches
 - 2 subway fundraiser lunches – not making as much as pizza
 - 2 times a month is a little too much
 - Will drop to once a month
- Will postpone the November 1st at Bridge Park. Try to do some things at Exhibition Night. Maybe still a silent auction. Food vendors important (who would want to donate a percentage)

Lockdown by Billie 5:43

- 1st scheduled lockdown on Monday around 10am.
- Required by NC to do it at least once per year.
- Co-directors have coordinated with sheriff's office.
 - They'll come on Friday to faculty meeting to talk about best practices.
- Thinking about kids with special needs and how to make that as easy as possible.
- Approach – Not to scare. Practice just like other emergencies. Planning. Teachers talk to students about what to do.
- Later in the year – similar drill – how to clear the playground and get indoors to closest room

SIT Report by Lisa 5:47

- SIT has not had a meeting since last Board meeting. They have one Oct. 1st.
- Spirit week and Exhibition night upcoming.
- Athletics committee – sold 7 banners for gym. 3 up and 3 on the way.
 - \$300 for first year and \$200 per year after that.

New and Prospective Board Members by Jen 5:49

- Introduce Glenda Hensley.
 - New Board member needs to be added to website.
- Introduce prospective Board members - Betsy Aspinwall and Alex Cardinal.
 - Betsy – son in 1st grade – clinical psychologist – and now Dean of Students at WCU. Experience with policy and compliance.
 - Alex Cardinal – 1st grader at MDCS. She has her degree in Information Systems and worked as business analyst. Experience with agile development. Now a stay-at-home parent.

Parental Leave by Tracy 5:52

- State paid parental leave. It's a risk that we may or may not be reimbursed.
- Not anticipating a budget this year from the State.
- We opt in or out each year.
 - 8 weeks paid leave for either parent.
 - 4 weeks for other qualifying event.
- Board discussed potential financial risk – same as last year.
- Vote – Alison – motion to not opt in this year. Glenda second. All vote to not participate.

Charter Renewal Discussion by Tracy 6:02

- Tracy attended a Q&A session – last week.
 - Another chance for questions on Oct 14.
 - Tracy will ask about how many Board members are needed and if ex officio count to this number
- November 30th is submission deadline
- Committees needed to be firmed up - Board policy says executive committee, finance committee.
- 2 primary things to do - Self-study and the Charter Amendment
 - 5 goals – one academic, one financial, one operational, two from any category
 - Committees -
 - Academic – Billie, Betty, David, Dan
 - Financial – Tracy, Alison, Alex
 - Operational – Crim, David, Jen, Betsy
 - Experiential – Glenda, Tim, Billie (link up with academic)
 - Each committee will come up two – one we propose to be included and one optional (so we have a few choices).
 - Co-directors will schedule meeting. We hope to vote on goals at next regular meeting,
- Nov. 30th – application and amendments are due:
 - Redline current application (material changes).
 - Mission change.
 - Class size is going to be a big topic.
 - Length of day and year (changing this a little).
 - Curriculum – make sure the language is correct.
 - Transportation.
 - Board bylaws.
 - Student discipline policy.
- December 31st – Adherence to bylaws, including minutes, open meeting law, and bylaw changes.
- Jen question – Board bylaws and handbook. We may need to update materials.
- In October we'll schedule a working session - Oct 9th – 5:30 – library

Budget by Tracy 6:32

- Had a meeting today with accountants
 - Line items matching up – discussed coding.
 - Every quarter she'll meet with the accountant to prepare a report for the quarter
- ~82% left so far - on track with how far into the year
- Facilities
 - Lots of stuff over the summer spent – wall, EC covering, drainage, speed bump
 - In this area we've spent more of the budget than the ~18%
- Still projecting to have a surplus of ~\$65 but might be a little less if we hire a contractor for school psychologists (which would be paid from hurricane relief money, which is use it or lose it)
- Michael and Lindy are working hard to get us going with Medicaid billing.
 - Bill for speech, OT services (we spend about 14K per year), psychological assessment (we spend about \$7500 per year) , hearing and vision (licenses professional – health grant) (we spend about \$22,500 per year).
 - They need a provider number and NCID number.
 - Dan asks about how we would handle billing. Dan would allow them to ask questions to his medical billing staff.

Vote on New Board Members by Jen 6:40

- Betsy Aspinwall – Alison motion, Dan second, all vote in favor
- Alex Cardinal - Alison motion, Dan second, all vote in favor

Closing at 6:43

- Next meeting – October 23rd at 5:30pm at Sylva Library

- Adjourn – Motion by Alison. Second by Dan. Motion carried.

**Mountain Discovery Charter School
Board of Directors Meeting
Thursday, August 21, 2025, 5:30 PM
Mountain Discovery Charter School**

Open Session

Welcome – Jen called the meeting to order at 5:31pm

Members present:

Voting: Jen Pearson, Alison Joseph, Dan Mackey, Tim Black

Ex officio: Billie Clemens, Tracy Wharton, Crim Bassett, David Doughty, Lisa Monnat

Reading of Vision and Mission

Public Comment at 5:32pm – none

Approval of Minutes from June 2025 – Tim motion. Alison second. Motion passed.

Approval of Minutes from July 2025 – Tim motion. Alison second. Motion passed.

Discussion about Board Membership

New Board Member Application – Glenda Hensley at 5:35

- Vote to approve Glenda's application to join the Board. Alison motion. Tim second. Motion passed.

Board Recruitment at 5:36

- Jen has only about 6 months left in her allowable term.
- We have too few members, and this will become worse as Jen, Alison and/or Dan leave.
- Alison will serve through 2025-26 but then reach the end of her term.
- Discussion about time obligation and tasks, so we can accurately share this information
- Discussion of how we can spread the word and recruit new members from inside and out MDCS community.

Executive Committee/Co-Directors Report

Co-Director Report at 5:43pm

Grant by Billie 5:43

- \$12,550 – great smoky mountain health foundation over 2 years
- School purchasing 2 AEDs
- Award will also be used for some staff professional development.
 - Next year first aid training for staff.
- Hopefully hearing and vision screening (provided by Health Dept).
- Savannah Sutton (a parent) was a grant writer

Enrollment by Crim 5:46

- Filling up spaces.
- We still need enrollment in kindergarten and 1st. 1 spot in 2nd. A few in 7th and few in 8th.
- Overall happy with enrollment.

Start of School by Billie and Tracy 5:45

- Very busy

- Fundraisers lined up (Subway lunch fundraiser this Friday)
- Lining up field trips.
- Almost done with MAP testing
 - 3rd grade – very strong start, some already proficient for 3rd (8 of 33).
 - Teacher training
 - MAP testing 3 times a very helps keep tabs on each student's level and areas needed for work.
- Expanded day – getting used to the altered schedule, first part of the day is a little rushed
- A little trouble with email delivery
- Orientation for middle school went great – over half of middle school in attendance

SIT Report by Lisa 5:51

- Great turnout. 1st meeting this week, Great teacher participation.
- Sunshine committee (Betty, Amy Jo, Rebekah) – staff recognition of birthdays and scheduling get togethers.
- Mary Sue, the parent leader, is working on organizing and volunteer coordination, including lining up room parents.
- Request from admin for Fun Run money. SIT has asked that admin submit the request to the teachers.
- Working on fixing outdoor water fountain. Michel is taking lead on that, also help from Mathew.

Budget by Tracy 5:48

- For 2025 – MDCS ended up with -\$56,979.
 - Overspent technology (some coding of which expenses were with which budget areas were off, and grant funds were put into the budget incorrectly).
 - Main source of overspending relative to the budget is in capital expenses and capital maintenance.
 - Operating budget was fine.
 - Utilities in general, and especially natural gas for the gym was much more than previous years.
 - Salaries, wages, and benefits over by 2%, so pretty close.
 - Student services under budget (about 2% under).
 - Audit within next month or two.
- Looking at this year's budget – modifications from approved budget a month or two ago.
 - Increase to utilities.
 - Tracy emailed county schools and asked for info about per child, so revenue projection is much more precise.
 - Tomorrow we are expecting an update on per cap funding from the state
 - Currently projecting, surplus of about \$39k. If we get any more students that will help as well.
 - Title I funding went up considerably. From \$50K to \$72K.
 - \$20K in title 2 and 4 funding has been unfrozen.
 - EC money also went up a little.
- Better tracking system now for alignment of expenditures with the budget pool.
- Consolidated grant application for Title 1, 2, and 4 funds. Typically applies to salary only. Reasonable amount of time in tracking/reporting relative to funds that could be obtained.
 - Vote – Alison motion. Tim second. Motion passes unanimously.

Charter Renewal Process by Tracy 6:06

- MDCS has a charter renewal upcoming in 2027
- This is 2 yr process.
- Tracy went to training.
- Charter renewal is quite involved and requires significant time and effort from the Board.
- We will need to review previous charter and update with anything that has changed (the items will need an addendum added to the old charter). For example – we'll need an addendum to document increase in class size and changes to the common core
- Any addendum we need to make we don't want to do in this charter applicant – we need to get addendum approved to old application so old and new match better. This is the standard approach and will result in an easier renewal process.
- The process includes a lot of information about financials and audits (were audits completed on time and following rules, etc.?)
- Audit due by November 1st
- Board governance – are we correctly following by laws?
- The process includes interviews –

- Board members (including financial management, bylaws),
- Administration meeting,
- Staff Interview,
- Parent interviews
- Most of this will happen by this December
- The extent that we meet the rubric will help determine frequency with which we need additional renewal.
- If we are too lacking, we have to present/appeal to state
- Board will likely need to vote on addendums in coming months.
- One place we might need to improve committee structures.
- Timeline –
 - Self-study – application, amendments, and what needs to be done.
 - Due November 30th.
 - September renewal fee.
 - Site visits Jan and June 26.
- Self-study – basic info, mission, goals, instruction and curriculum, any additional info, specific examples, discipline policy.
- Tracy is going to be sending more information.

Closed Session at 6:29pm

Vote to go into closed session – Personnel issues.

Motion Tim. Alison Second. Motion carried.

Vote to return to Open Session. Motion Alison. Tim second.

Open Session at 6:50

Closing at 6:51

- Next meeting – September 18, 5:30pm. Sylva Library.
- Adjourn – Motion by Dan. Second by Tim. Motion carried.

Mountain Discovery Charter School Board of Directors Meeting Thursday, July 17, 2025, 5:30 PM Jackson County Library 310 Keener St, Sylva

Open Session

Welcome – Jen called the meeting to order at 5:37pm

Members present:

Voting: Jen Pearson, Alison Joseph, Dan Mackey

Ex officio: Billie Clemens, Tracy Wharton, Crim Bassett, David Doughty, Betty MacAvoy

Reading of Vision and Mission

Public Comment at 5:40pm – none

Approval of Minutes from June 2025 – postponed

Executive Committee/Co-Directors Report

Co-Director Report at 5:42pm

Enrollment by Crim 5:42

- KG – 6 spots, 1st grade – 3 spots, 8th grade – 3 spots
- 231 overall right now. – (poised for 233 as some on the waitlist are now getting enrolled)
- Long waitlists in 3, 4, 5

Improvement by all co-directors 5:44

- Driveway fixed and speedbump installed. Painted speed bump and crosswalk.
- Painting, trimming bushes
- EC Wall knocked down (to open up the space)
- Redoing path from 4th to 5th
- Classrooms cleaned, floors washed and waxed, clean carpet
- Washed sides of buildings
- Office getting painted
- Cleaning vents

Budget by Tracy 5:48

- Tracy will try to find an accounting course
- Good meeting with accountant today
- On the school side and the accountant side, there were personnel changes; both sides are learning
- We're going to be projecting as a deficit this year. Swain County budget was off, which accounted for much of the difference (we got \$50K and it was budgeted at \$150K)
- Still finalizing the budget, because a few county payments are still processing.
- Deficit will likely be about \$49K – including the capital investments we made
- Other areas that need work (re-budgeting) – Impact Aid money (more than projected), money coming from state of NC (regular + EC students) is higher than budget.
- Went over \$40K in salary – brought in support for additional EC students
- Books and supplies – went over about \$20k, however that is fun run money, and it was being spent this year, but earned prior year.
- Budget for next year almost ready but not quite – currently looking at surplus at \$64k
- Workers Comp, liability insurance went up, as did insurance, utilities, etc.

Co-Directors Evaluation Survey by Billie 6:05

- Evaluation done through survey plus end of year conferences with each staff member
- Asked each person individually (school-wide goal, professional development, etc.)
- Financial management – suggestion to simplify language and summarize in plain language for staff
- Intergrade interaction –
 - This will be done through an elective for older kids who are interested
 - Buddies on the buses plan was successful and will continue
 - Middle school might be invited into the younger class for specific lessons
- Goal – what does experiential learning mean and how can MDCS focus on design/outward bound principles
- MTSS – multitiered system of support – process of interventions – better plan in place this time. This is professional development – might be something we can send a few staff members for. This addresses some concerns on the survey,
- Consistent faculty meetings – they are already scheduled for the year.
- Communication – it's always a challenge. Staff want follow-through. There are things that Co-directors need to discuss, other things a single co-director can make a decision. Email strategy, and strategy around agendas for meetings, delegating out aspects. Behavior (Amy Jo and Michael), and Co-s secondary source.
- Half page summary – draft to co-directors to share with staff.

Board Visit to MDCS by Billie 6:22

- Staff are asking for visits during the school day. Co-directors can notify teachers. Or Board can come during faculty meeting

Handbooks by Billie 6:25

- Changes for legal reasons. Absences, tardies, student conduct (three tiers). How to communicate this with parents – orientation, send home letter
- Several new sections or changes specifically suggested by lawyer

- Staff – New part - nepotism (no supervision by family members) – code of ethics and standards also got added by lawyer. Also, Title 6 of Civil Rights Act prohibiting discrimination
- Vote – motion to approve – Alison motion. Dan second. Motion passes

EC Porch Covering by Tracy 6:51

- Overhead covering between David's room and EC. The small room is EC pull-out space.
- Good for child safety and gives them a little more room. Especially on a rainy day.
- Aluminum – quote \$6300 for roof, pitches, gutter alignment
- Vote – Alison approve. Dan second. Approve all around

Introduction of Glenda Hensley – applying to serve on the Board 6:56

Closing at 7:01

- Next meeting – August 21st 5:30pm. MDCS.
- Adjourn – Motion by Dan. Second by Alison. Motion carried.