

## MDCS REQUEST FOR EDUCATIONAL ABSENCE

Mountain Discovery recognizes that students have the opportunity to participate in experiences that will take them away from school during the year. When a trip or educational experience is planned which will require a student to be absent from school, this form must be completed and presented to the classroom teacher at least **three weeks prior to the absence**. Neglecting to gain prior approval for the educational trip will result in unexcused absences.

### SECTION A – (Parents/Guardians complete Section A only)

As the parent or guardian of \_\_\_\_\_, I state that the absence from  
*(student's name)*

school for the dates of \_\_\_\_\_ is an educational  
*(dates)*

*opportunity that is of comparable value to my child's regular attendance in school.*

**NOTE:** Please acquire assignments from all of your child's teachers and plan ahead for the work that will be missed during the time of the trip.

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

Please briefly describe the educational opportunity (you can provide a schedule instead):

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### SECTION B - (Completed by Teacher)

\_\_\_\_\_ I have discussed the assignment with the parents and feel this trip should be excused for educational reasons.

\_\_\_\_\_ I have talked with the parents and do not feel that this trip warrants an educational excuse due inadequate content or because the child's academic progress will be adversely affected by missed class time.

\_\_\_\_\_  
Signature of Teacher

\_\_\_\_\_  
Date

\_\_\_\_\_  
Grade

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Copy: Parent/Guardian,  
Teacher  
MDCS Office